

# TEZPUR UNIVERSITY

(A Central University)

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## Notice inviting quotations

Q. No.Tu/11-24/Pur/Qtn/2018-19/1737.....Date 29.7.2018

Sealed quotations are invited from authorized dealers/vendors for refilling of various brands of Fire Extinguishers under Annual Maintenance Contract. The interested supplier/provider may inspect the extinguishers installed at different locations and quote the rate. Quotation should be submitted in the drop box placed in the reception of the Administrative Building of the University within 3.00 pm. of 13/08/2018. If posted/couriered, the same should reach within the specified time and date addressed to "The Assistant Registrar(GA), Tezpur University". The Quotation Notice No. and Date should be clearly superscribed in the envelope/packet containing the quotation. The quotations received will be opened on 13/08/2018 at 3.30 pm. The supplier/provider(s) or their authorized representative(s) may be present while opening the quotations.

### Details of Extinguishers with specifications :

Sl.No.	Type of Fire Extinguisher	Quantity
A	DCP 10Kg. Capacity	56
	DCP 5Kg. Capacity	32
	DCP 25Kg. Capacity	11
B	Mechanical Foam Type 9 Ltr. Capacity	30
	Mechanical Foam Type 50 Ltr. Capacity	03
C	Water CO <sub>2</sub> 9 Ltr. Capacity	24
D	CO <sub>2</sub> 2Kg. Capacity	04
	CO <sub>2</sub> 22.5Kg. Capacity	08
	CO <sub>2</sub> 4.5Kg. Capacity	96
	CO <sub>2</sub> 6.5Kg. Capacity	02
E	ABC Type 5Kg Capacity	135
	ABC Type 6Kg Capacity	75
	ABC Type 4Kg Capacity	30
	ABC Type 2Kg Capacity	16

### Qualifying Criteria :

- The bidder must possess a valid -
  - Company Dealership Certificate
  - GST Registration Certificate
  - PAN(Copy of the certificates to be submitted)
- The bidder shall not be under a declaration of ineligibility for corrupt or fraudulent practices with any Government Department/Agencies/Ministries or PSU's and should not be blacklisted as on submission of the quotation. A declaration to this effect must be enclosed by the bidder.

**General Terms & Conditions :**

1. No separate tender paper will be issued from the office; one should only download the specifications/list from the website.
2. The rates should be preferably quoted after visiting extinguishers installed at various locations.
3. Quotations should be accompanied by (i) An EMD (in the form of Demand Draft/Call Deposit/TDR) of Rs.5000/- (Rupees five thousand only) drawn/pledged in favour of The Registrar, Tezpur University, payable at Tezpur. No request for consideration of earlier deposited EMD will be considered (ii) A non-refundable quotation fee of Rs. 1000/- (Rupees one thousand only) must be paid only by Demand Draft drawn in favour of The Registrar, Tezpur University, payable at Tezpur.
4. The rate should be exclusive of GST and applicable GST in percentage(%) should be clearly indicated.
5. Quoted rates should be valid at least for a period of 01 year.
6. The rate should be quoted along with supporting documents of previous experience/work already done.
7. Annual Maintenance Contract is divided in to two parts i.e. January to June and July to December. Refilling is to be carried accordingly depending on the due date of refilling and bill is to be raised on the 1<sup>st</sup> week of the last month after refilling i.e. 1<sup>st</sup> week of June and 1<sup>st</sup> week of December.
8. There is no provision of advance payment. While refilling, any repair/replacement of spares is necessary it is to be repaired/replaced at the cost of the vendor. No separate payment will be made for such replacement.
9. The quotationers are required to provide free demonstration of the firefighting equipment to the staff of Tezpur University twice a year. During demonstration the used Extinguishers is to be refilled at the cost of the vendor.
10. During any emergency, if fire extinguishers are used for putting out fire, the same is to be refilled within 24 hrs. of the incident and vendor must provide alternative extinguisher immediately. However, the cost of refilling in such occasion will be borne by the University.
11. The supplier/service provider must provide their contact number visible on the cylinder for easy contact by the user
12. Only branded materials will be allowed for refilling. Same brand of materials should be used for existing brand of extinguishers and the vendor should ensure that extinguishers are effective and fully fit for putting out fire after each refilling. In the event of any fire emergency, if extinguishers are found ineffective, a penalty of Rs. 50,000/- (Rupees fifty thousand only) will be imposed.
13. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
14. Application for release of EMD should be submitted to the Registrar/Joint Registrar after completion of work/selection of vendor.
15. Apart from the above terms and conditions, the University has the right to include any other terms and conditions as and when felt necessary.

  
Assistant Registrar(GA)

सहायक कुलसचिव (सा.प्र.)  
तेजपुर विश्वविद्यालय  
Assistant Registrar (GA)  
Tezpur University