तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

कुल सचिव का कार्यालय/ OFFICE OF THE REGISTRAR

नपाम :: तेजपुर - 784028 :: असम

NAPAAM :: TEZPUR - 784028 :: ASSAM

QUOTATION NOTICE

TU/11-24/Pur/Qtn/2018-19/ 791-A .... dated: 21. 5. 2018

Sealed quotations/offers are invited from reputed manufacturers/authorized dealers/vendors/service providers for the items/job as detailed below required for the UGC Sponsored CPEPA Project, Department of Cultural Studies, Tezpur University. Quotation should be submitted in the DROP BOX placed in the reception of the Administrative Building of the University within **3.00 PM of 18.06.2018**. If posted/courierred, should reach within the specified time and date addressed to "The Assistant Registrar-GA, Tezpur University". The Quotation Notice No. and date should be clearly superscribed in the the envelope/packet containing the quotation. The Quotations received will be opened on the **19.06.2018 at 3.00 PM**. The quotationer(s) or their authorised representative(s) may be present while opening the quotations.

Creation of Online Repository
for Management of Digitized Cultural Assets

1. Description of the work:

The Centre with Potential for Excellence in Particular Areas (CPEPA), Tezpur University, has been able to generate a substantial amount digitized data on various aspects of the cultural practices of North-East India. These data can be classified into four different types of materials: a) video recordings, b) audio recordings, c) still photographs and d) textual descriptions. These digital cultural resources have been generated through documentations under different themes and sub-themes pertaining to the life and culture of the region.

The Centre needs a computerized management system for efficient storage, retrieval and searchability of the aforementioned data.

2. Scope of Work:

The required data-management system should incorporate the following essential features:

- Creation of Application Interface for Administration and User Accessibility
- Creation of Application Masters
- Creation of Secure Login / Logout Application System
- Creation of Application Form to capture Metadata Information of Information Repository on different Element Attributes
- Storing Application Information in proper format in database for easy retrieval.
- System should allow extensive searching option to search the Information Repository. System should allow to create Customized queries for retrieval and analysis of data. System should allow multiple search criteria.
- System should have a provision to store the information of outdated data to Archives
- System should follow standard Security Mechanisms
  o To be able to provide log for Time and user stamping of each usage
  o To be able to prevent unauthorized access to servers and network log should be maintained for all the Transactions handled
  o To be able to provide an end-to-end security model that protects data
  o Audit trail will be monitored.

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o Controls incorporated in to ensure that the databases are not tampered/ altered/ modified/ deleted, except updating the records
o Users should be allotted login user-id and password to fix up accountability for transactions carried out.

3. Specifications:

- The Application has to be designed & developed as per Web Standards 3.0
- HTML 5.0, CSS 3.0, AJAX & Flash should be utilized to provide a seamless and technically enriched website with rich information
- The Application has to be designed with rich design patterns and Model View Controller (MVC) architecture
- The Application should be compatible with the latest browsers like Internet Explorer 8.0, Firefox, Opera, Safari, Chrome
- Front End Design: HTML 5.0, AJAX, Jquery, CSS, Javascript, JSON
- Backend Programming: PHP
- Backend Database: MySql 5.0 / PostgresSQL or Higher
- Application Framework: LARAVEL / Codeigniter / CakePHP
- Application Server: Apache (under Windows 2010)
- The suggested Framework should be capable of storing and retrieving data amounting to be not less than 40TB.

4. Qualifying Criteria:

1. The Bidder should be a Company registered under the Companies Act, 1956 for at least 5 years as on 31.03.2018 and should have their registered office(s) in Assam. A copy of Trade License and the registration certificate to be submitted.

2. The Bidder must possess a valid: -
     i.   Company Registration Certificate
     ii.   GST Registration Certificate
     iii. PAN Number
     (Copy of the certificates to be submitted)

3. The Bidder must be a profit-making company and should have positive net worth in each of the last three financial years as on March 31, 2018 (Net worth = Paid up Equity + Reserve - Miscellaneous expenditure). Audited financial statements & CA Certificate must be enclosed.

4. The Bidder should have average annual turnover of at least INR 1 Crore for the last three financial years as on March 31, 2018. Audited balance sheet of the last three financial years must be enclosed.

5. The Bidder shall not be under a Declaration of Ineligibility for corrupt or Fraudulent Practices with any Government departments/ agencies/ ministries or PSU's and should not be debarred as on submission of the NIT. A declaration by authorized signatory of the Bidder must be enclosed.

Terms & Conditions:
1. No separate tender paper will be issued from the office; one should only download the specifications/List from the website.
2. **The rates should be preferably quoted in Indian Rupee and FOR Tezpur University, Napaam basis. Charges for clearing and transportation should be incurred by the supplier.**

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3. Quotations should be accompanied by i) An EMD (in the form of Demand Draft/Call Deposit/TDR) of ₹. **3000.00 (Rupees Three Thousand)** only drawn/pledged in favor of Registrar, Tezpur University, payable at Tezpur. **No request for consideration of earlier deposited EMD will be considered.** ii) A non-refundable application (quotation) fee of **₹.1000.00 (Rupees One Thousand)** only must be paid only by Demand Draft drawn in favour of Registrar, Tezpur University payable at Tezpur.

4. All related Software (Open Source / Proprietary based) other than the Operating System required for development and future implementation must be the responsibility of the bidder with valid licenses. In no case any pirated/cracked/stolen version of the software would be acceptable.

5. Bidder must suggest minimum Hardware configuration of Server/Storage/Terminal etc. required to implement the application.

6. The offered solution must be easily scalable so that any future growth in data size can be easily accommodated in the application without any major modification in the source code.

7. The fully developed application software must be ready for delivery within 4 months after placing of the Work Order/Contract. In no way partial developed software would be accepted.

8. Price validity of the offer must be six (6) months from the date of opening of the tender.

9. Onsite training must be provided to the individuals who would be associated in operating of the software.

10. Onsite technical support must be provided for initial 3 months of launch of the software application and rest 9 months may offsite either through remote logins/telephone etc. whichever is suitable.

11. Software Warranty: The bidder must provide warranty for a period of three (3) years from the date of acceptance of the application software.

12. AMC: The bidder must provide post warranty maintenance charges.

13. Performance Bank Guarantee of 10% of the Order value must be provided for the period of warranty.

14. Payment Terms: Payment would be released after successful completion and acceptance of the software project.

15. All other terms and conditions which fall under GFR must apply.

16. The rates should be exclusive of GST and applicable GST in % should be clearly indicated.

17. Applicable levies, surcharge and discounts should be clearly indicated itemwise.

18. The rates should be quoted along with supporting documents of specifications and technical features and list of users.

19. All the quotations must be accompanied with supporting documents and / or literature.

20. Demonstration may be sought from the vendors for authentication of quoted specification.

21. Proprietary items should be quoted with sole Manufacturer/Distributorship certificate.

22. Irresponsive/incomplete quote will be rejected.

23. The University reserves the right to accept or reject any or all the quotations without assigning any reason.

24. Quoted price should be inclusive of essential accessories and should be CIF Tezpur University, Tezpur

25. Applications for release of EMD should be submitted to the Registrar/ Joint Registrar.

26. Apart from the above terms and conditions the University has the right to include any other terms and conditions as and when felt necessary.

Upam 21/05/18

Assistant Registrar (GA)

Tezpur University

Memo No, TU/11-24/Pur/Qtn/2018-19/ 791- A   dated:- 21.5.2018

Copy for information to:

1. Webmaster, Tezpur University for uploading the notice in the website.
2. Dr. Debarshi Prasad Nath, Chief Coordinator, CPEPA Project, Department of Cultural Studies, Tezpur University.
3. File

Upam 21/05/18

Assistant Registrar (GA)